

North Shore Public Health Collaborative

Meeting Minutes

Thursday, October 17th, 2:00-3:00pm

Attendees

Name	Role	Community
Teresa Kirsch	Public Health Nurse	Beverly
Frank Giacalone	Director	Danvers
John Coulon	Director	Nahant
Andrew Petty	Director	Marblehead
Tracy Giarla	Public Health Nurse	Marblehead
Sharon Cameron	Director	Peabody
Chassea Robinson	Public Health Nurse	Peabody
David Greenbaum	Director	Salem
Neia Illingworth	Public Health Nurse	Swampscott
Kendra Harris	Public Health Social Worker	NSPHC
Meg Dlusniewski	Coordinator	NSPHC
Steven Kahn	Coordinator	Northeast Training Hub
Hannah Laffer	Inspector	NSPHC
Hayden Fitch	Inspector	NSPHC

PHE and Training Hub Updates

- The new Regional Sanitarian Hannah Laffer started recently. An offer letter is going out to a Community Health Worker candidate. Meg will be sending the annual participation notice to each municipality's leadership. Kendra is holding a burnout prevention and resiliency training on November 8th.
- The group reviewed potential logos for the Northeast Training Hub. Steve Casey will be starting next week as the Regional Trainer for Housing. There will be a meeting for all Inspectors in NSPHC communities, tentatively in mid-to late November. Terry is looking into the possibility of becoming a ServSafe instructor.

Workplan and Budget Updates

- Meg presented budget updates, noting the potential need to reallocate funds due to hiring delays with the Public Health Nurse positions. The group reviewed the roles of Public Health Nurses and Epidemiologists and plans to vote at the next meeting on whether to change one of the PHN positions to a second Epidemiologist position since Epidemiologists can provide MAVEN coverage, DOT coverage, and community outreach/health communication in addition to data analysis and reporting.
- Of the workplan activities, 24 were completed, 35 were in progress, and 20 had not started. Kendra is researching de-escalation training to provide to health department staff. Sharon recommended including how to de-escalate phone calls in addition to in-person interactions. Kendra proposed an employee recognition program that would include a cross-collaborative recognition system to boost morale.
- The group discussed the scope and potential cost of document digitization. If the group approves, the grant could cover the cost of hiring a vendor to scan documents. The shared services team could assist departments with preparing documents for scanning.

Opioid Settlement Funds

- Swampscott is hosting a guest speaker for a recovery-focused event on November 14th and welcomed NSPHC members to attend to see if they would be interested in similar programming for their communities. Salem has

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posted a position for a part-time Outreach Specialist funded by opioid settlement funds. Kendra has been working with Healthy Streets to plan additional visits. Peabody recently hired a new case navigator.